



**Principles and rules of the admission procedure for studying  
at the Faculty of Electrical Engineering and Information  
Technology (FEIT)  
for the 3rd degree of study  
in the academic year 2024/2025**

**(Processed based on Directive No. 206 Principles and rules of the admission procedure at  
the University of Žilina)**

Approved: by the Academic Senate of FEIT on October 23, 2023

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## **Article 1**

### **General provisions**

1. An admission procedure is conducted for all accredited study programs at the Faculty of Electrical Engineering and Information Technology (hereinafter referred to as "FEIT") of the University of Žilina (hereinafter referred to as "UNIZA").
2. By respecting and applying these principles and rules of the admission procedure for studying at FEIT, FEIT guarantees that:
  - a) admission procedure is reliable, fair and transparent,
  - b) the conditions of the admission procedure are inclusive and guarantee equal opportunities to every applicant who demonstrates the necessary prerequisites for completing the studies,
  - c) the selection of applicants is based on the corresponding methods of assessing their ability to study,
  - d) criteria and requirements for applicants are published in advance and easily accessible.

## **Article 2**

### **Application for study**

1. The application is submitted for a specific study program. In case of interest in several study programs, the applicant must apply for each study program separately and pay the appropriate fee.
2. If the applicant plans to participate in the admission procedure at several UNIZA faculties, the application must be submitted separately for each faculty with payment of the relevant fee for the given faculty.
3. Applicants fill out an electronic application via the FEIT website (<https://feit.uniza.sk/en/doctoral-studies/> in the section Applicants for studies) or the UNIZA website <https://vzdelavanie.uniza.sk/prijimacky/index.php> or the university portal <https://www.uniza.sk/index.php/en/study/general-information/application-to-study> and <https://prihlaskavs.sk/sk/>.
4. In the case of an incomplete study application, the applicant will be asked to complete it.
5. In case of non-participation, or failure in the admission procedure, the faculty does not refund the fee for the admission procedure.
6. Appendices to the doctoral's degree application contain:
  - a) curriculum vitae,
  - b) confirmation of payment of the admission procedure fee,
  - c) copies of documents on completed 2nd degree university education (higher education diploma, state examination certificate and diploma supplement), if they are not graduates of FEIT UNIZA
  - d) list of published works, other professional activities...
7. Together with the electronic application, it is necessary to send the attachments electronically.
8. The fee for the admission procedure (or for each application) is €20.

9. The fee must be paid to the bill:  
 Žilina University in Žilina, Univerzitná 1, 010 26 Žilina  
 bank: Štátna pokladnica  
 account number in IBAN format: SK81 8180 0000 0070 0026 9917  
 constant symbol: 0308  
 variable symbol: 10333 – doktorandské štúdium
10. Payment can be made by bank transfer or postal order to the above account.
11. When paying the fee from EU member countries, EEA contracting countries, territories that are considered part of the EU (Article 299 of the Treaty of Rome) and countries that have voluntarily joined SEPA, use BIC: SPSRSKBAXXX, IBAN: SK81 8180 0000 0070 0026 9917.
12. Fees for external studies are set according to the Higher Education Act.
13. The University of Žilina will publish information on the amount of tuition fees for the relevant academic year on its website within the specified dates.
14. Submission of a properly completed application by the specified deadline and payment of the fee for the admission procedure by the specified date are a condition for the applicant's inclusion in the admission procedure.

### **Article 3 Dates**

1. Applications for study in the academic year 2024/2025 are submitted by May 30, 2024.
2. The admission procedure will be held on June 17, 2024.
3. The date of the admission procedure cannot be changed for operational reasons.

### **Article 4 Accredited study programs offered**

1. Planned number of admitted applicants to the 1st year:

<b>DOCTORAL DEGREE STUDY</b>		
<b>STUDY PROGRAMME - specialization/ FIELD OF STUDY</b>	<b>PLANNED CAPACITY</b>	
	<b>FULL-TIME</b>	<b>PART-TIME</b>
<b>Electro-technologies and Materials / Electrical Engineering</b>	3	2
<b>High-voltage electrical engineering / Electrical Engineering</b>	10	2
<b>Theoretical Electrical Engineering / Electrical Engineering</b>	3	2
<b>Telecommunications / Informatics</b>	6	2
<b>Process Control / Cybernetics</b>	4	2
<b>TOTAL</b>	<b>26</b>	<b>10</b>

2. If applicants for doctoral studies have shown increased interest in a specific study program (over the planned number), it is within the competence of the dean of FEIT UNIZA to decide on the admission of a higher number of students to study this study program than the planned number of admissions. However, such a change must be consulted with the head

of the department that provides the relevant study program and the guarantor of the relevant study program.

3. Detailed information on study programs includes lesson plans and subject information sheets on the website [www.uniza.sk](http://www.uniza.sk): <https://vzdelavanie.uniza.sk/vzdelavanie/plany.php>

## **Article 5**

### **Basic condition for admission to study**

1. The basic condition for admission to doctoral studies (third-level study program) at FEIT UNIZA is the acquisition of a second-level university education (Act on Higher Education No. 131/2002 Coll. as amended).
2. In the case of a foreign applicant, or a student who has completed his/her studies abroad must be submitted with the application for university studies, or no later than when enrolling for studies, a decision on the recognition of a certificate of completion of a second-level university education by the relevant institution in the Slovak Republic or apply to UNIZA for recognition of the education document.

## **Article 6**

### **Admission to study for FEIT study programs**

1. Applicants for doctoral studies register for the listed topics published on the website <https://feit.uniza.sk/en/doctoral-studies/>.
2. The selection of applicants will take place in the form of an entrance exam, in which applicants will participate in person. In justified cases, the head of the training workplace decides on the form of the entrance exam.
3. Applicants will be invited to the entrance exam in writing, where additional information will also be provided.
4. The following are assessed during the entrance exam:
  - a) the results of the study so far
  - b) acquired knowledge from the subjects of the second degree of study related to the chosen study program of the third degree and the chosen topic of the dissertation and prerequisites for the applicant's independent scientific work in the subject of the study program in the form of a debate on the chosen topic,
  - c) language maturity and language skills of the applicant in the English language
  - d) previous publishing activity of the applicant
  - e) other activities of the applicant in the given field (ŠVOS, practice, professional internships,... ).
5. An applicant with specific needs at his request and based on the evaluation of his specific needs in accordance with §100 par. 9 letters b) of the Act on Universities, the dean will determine the form of the entrance exam and the method of its implementation, considering his specific needs and in accordance with Directive No. 198 Support for study applicants and students with specific needs at the University of Žilina.
6. The applicant is obliged to present an identity card during the entrance exam.

## **Article 7**

### **Evaluation of the admission procedure**

1. Based on the admission procedure, applicants who have met the prerequisites for admission until the planned capacity of applicants for FEIT study programs are accepted for study.
2. All applicants are informed about the results of the admission procedure via the UNIZA website <https://www.uniza.sk/index.php/en/study/general-information/application-to-study>
3. All accepted applicants receive by post a Decision on admission to study signed by the dean of the faculty or vice dean for education, within 30 days from the date of the entrance exam at the latest.
4. All applicants who are not accepted are sent by post a Decision on non-admission to study signed by the dean of the faculty, or vice dean for education, within 30 days from the date of the entrance exam at the latest.
5. The procedure for registering the applicant for studies is also indicated in the Decision on admission to study delivered to the applicant.
6. Every applicant has the right to inspect the documentation of his admission procedure upon request.
7. The admission conditions for foreign applicants apply as for applicants from the Slovak Republic. Foreign students who study in a language other than the state language pay school fees according to the conditions specified in § 92 par. 8 of the Act on Universities. Tuition fees are determined by the UNIZA directive and published for the relevant academic year on the university's website.
8. Foreign students studying in the Slovak language do not pay school fees. Applicants who do not actively speak the Slovak or Czech languages are required to successfully complete language training at least at B1 level (with the option of completing it at UNIZA). For foreign applicants accepted based on intergovernmental agreements, bilateral agreements or for scholarship recipients of the Slovak government, the conditions specified in the relevant documents apply.

## **Article 7**

### **Enrolment for study**

1. Enrolments for university studies at the faculty is governed by the provisions of § 59 of the Act on Higher Education.
2. The date of enrolment is published in the faculty academic calendar and at the same time stated in the Decision on admission to study.
3. Enrolment of the accepted applicant will take place in person according to the date set by the academic calendar of FEIT UNIZA. Personal participation is required.
4. Based on the applicant's request for study enrolment, the applicant is registered in the Academic Information and Education System (hereinafter referred to as "AIVS"), which also creates an electronic study report (electronic index). After registration, the student is issued a student card (chip card).

**Article 8**  
**Final provisions**

1. These Principles and rules of the admission procedure for studies at FEIT were approved by the Academic Senate of FEIT on October 23, 2023.
2. These Principles and rules of the admission procedure for studies at FEIT become effective on the day of their publication.

*prof. Ing. Ladislav Janoušek, PhD.*  
*Chairman of the Faculty Academic Senate*

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*Dean of the Faculty*